

**REQUEST FOR QUOTATION** 

Reference No.
Date of Issue
Date of Submission of Quotation
Place of Delivery

Please send your query / quotation @

: 007029 – IT Equipment

- : 24-02-2021
- : 06-03-2021
- : Store, Sukkur IBA University, Airport Road, Sukkur. <u>hussainbhatti@iba-suk.edu.pk</u> <u>hari@iba-suk.edu.pk</u> Procurement Department,

Sr. #	Item Description	Item Specification	Quantity	Unit Price	GST	Total Amount
1	Hard Drive	SSD Drive 1TB internal	01			
2	Hard Drive	HDD Drive 2TB internal	1			
3	RAM	8GB DDR3	2			

## Terms & Conditions:

- 1. Please do mention reference No. on your quotation.
- 2. Sales tax should be separately mentioned in the quotation.
- 3. Please mention the current status of the quoted stock availability position.
- 4. Sukkur IBA University reserves the right to increase or decrease the quantity of item at the time of order award.
- 5. Vendor is responsible for safe delivery of items at location mentioned in Purchase Order.
- 6. Sukkur IBA University reserve the right to cancel the Purchase Order in case material is not delivered within the delivery time mentioned on Purchase Order.
- 7. Sukkur IBA University reserves the right to return the items in case substandard, defective, and damaged or not as per order are delivered.
- 8. Payment will be made after deduction of all applicable taxes as per law & in shape of cross Cheque.
- 9. Invoice should be sent to Procurement Department.
- 10. Subletting is not allowed in any case
- 11. Authorize Distributor/ Authorized Dealer certificate for quoted item(s) should be sent along with quotation.
- 12. Quoted rate must be inclusive of freight charges.
- 13. Quoted product must be genuine & with warranty / guaranty.
- 14. Sukkur IBA University does not accept refurbished / used / illegally imported items.