SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF

Works, services & Goods

1) NAME OF THE ORGANIZATION / DEPTT. Sukkur IBA University
2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
3) TITLE OF CONTRACT Photocopier
4) TENDER NUMBER Tender Proc EPADS-105/25-26
5) BRIEF DESCRIPTION OF CONTRACT Procurement of Photocopier
6) FORUM THAT APPROVED THE SCHEME Competent Authority
7) TENDER ESTIMATED VALUE PKR 3Million
8) ENGINEER'S ESTIMATE (For civil works only)
9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) Seven Days
10) TENDER OPENED ON (DATE & TIME) 2-07- 2026 @ 3:30 pm
11) NUMBER OF TENDER DOCUMENTS SOLD Four (Attach list of buyers)
12) NUMBER OF BIDS RECEIVED Four
13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Four
14) BID EVALUATION REPORT Provided (Enclose a copy)
15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s Office Automation Group
16) CONTRACT AWARD PRICE Rs 2.624Million
17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID). Most Advantageous Bidder
18) METHOD OF PROCUREMENT USED : - (Tick one)

a)	SINGLE STAGE – ONE ENVELOPE PROCEDURE	Yes	Domestic/ Local
b)	SINGLE STAGE – TWO ENVELOPE PROCEDURE		
c)	TWO STAGE BIDDING PROCEDURE		
d)	TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE		

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING EIC WITH BRIEF REASONS:

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19) APPROVING AUTHORITY FOR AWARD OF CONTRACT Vice Chancellor (VC)

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	✔	No	

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	EPADS-S-26060792579 Dated on 16-06-2026
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	News , Jhang and in kawaish 15-06-2026
No	

22) NATURE OF CONTRACT

Domestic/Local	✔	Int.	

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	✔	No	

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	✔	No	

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes		No	✔

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	✔	No	

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	✔	No	

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	✔	No	

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	✔	No	

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	✔	No	

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31) ANY COMPLAINTS RECEIVED(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS (If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME? (If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes [✔] No [ ]

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD. (If yes, enclose a copy)

Yes [ ] No [✔]

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes [ ] No [✔]

38) SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)

Yes	
No	NO

Signature & Official Stamp of Authorized Officer

HARI LAL NATHANI
Add. Director Procurement
Sukkur IBA University

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