

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF Works, services & Goods

- 1) NAME OF THE ORGANIZATION / DEPTT. Sukkur IBA University
- 2) PROVINCIAL / LOCAL GOVT./ OTHER PROVINCIAL
- 3) TITLE OF CONTRACT Stationery items
- 4) TENDER NUMBER Tender Proc # 391
- 5) BRIEF DESCRIPTION OF CONTRACT Procurement of Stationery items
- 6) FORUM THAT APPROVED THE SCHEME competent Authority
- 7) TENDER ESTIMATED VALUE PKR 8.48 Million
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) Thirty days
- 10) TENDER OPENED ON (DATE & TIME) 19- 07- 2024 @ 3:30 pm
- 11) NUMBER OF TENDER DOCUMENTS SOLD Two  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED Two
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS Two
- 14) BID EVALUATION REPORT Provided  
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s The Times Press PVT LTD
- 16) CONTRACT AWARD PRICE PKR 7.506 M
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). Most Advantageous Bidder
- \_\_\_\_\_
- \_\_\_\_\_
- 18) METHOD OF PROCUREMENT USED :- (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE Yes  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE \_\_\_\_\_
- c) TWO STAGE BIDDING PROCEDURE \_\_\_\_\_
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE \_\_\_\_\_

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT           Vice Chancellor (VC)          

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

|     |   |
|-----|---|
| Yes | T0125-23-0037 Dated on 24-07-2024<br>dated 30-06-2024 |
| No  |   |

ii) News Papers  
(If yes, give names of newspapers and dates)

|     |   |
|-----|---|
| Yes | Daily dawn and Express 03-07-2024<br>amd kawish on 02-07-2024 |
| No  |   |

22) NATURE OF CONTRACT

|                   |                                     |      |                          |
|-------------------|-------------------------------------|------|--------------------------|
| Domestic<br>Local | <input checked="" type="checkbox"/> | Int. | <input type="checkbox"/> |
|-------------------|-------------------------------------|------|--------------------------|

23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

31) ANY COMPLAINTS RECEIVED(If yes, result thereof)

|     |    |
|-----|----|
| Yes |    |
| No  | NO |

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS (If yes, give details)

|     |    |
|-----|----|
| Yes |    |
| No  | NO |

33) WAS THE EXTENSION MADE IN RESPONSE TIME? (If yes, give reasons)

|     |    |
|-----|----|
| Yes |    |
| No  | NO |

34) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons.)

|     |    |
|-----|----|
| Yes |    |
| No  | NO |

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

|     |                                     |    |                          |
|-----|-------------------------------------|----|--------------------------|
| Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
|-----|-------------------------------------|----|--------------------------|

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD: (If yes, enclose a copy)

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

|     |                          |    |                                     |
|-----|--------------------------|----|-------------------------------------|
| Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
|-----|--------------------------|----|-------------------------------------|

38) SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)

|     |    |
|-----|----|
| Yes |    |
| No  | NO |

Signature & Official Stamp of Authorized Officer

*Hari Lal Nathani*  
**HARI LAL NATHANI**  
Director Procurement  
Sukkur IBA University

**FOR OFFICE USE ONLY**

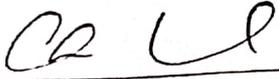
# Bid Evaluation Report

1. Name of Procuring Agency: Sukkur IBA University
2. Tender Reference No: Tender Proc/391 (Item # 02)
3. Tender Description/Name of work/item: Stationery items
4. Method of Procurement: Single Stage One Envelope
5. Tender Published: Daily Dawn, and Express dated on 03-07-2024 and Kawish dated on 02-07 2024, and on SPPRA Website dated on 30-06-2024 SPPRA NIT ID T01251-23-0037  
*Print & Electronic Media (SPPRA ID No. & News papers names with dates)*
6. Total Bid Documents Sold/ Downloaded: Two
7. Total Bids Received: Two
8. Tender Bid Opening date: (if applicable) 19-07-2024 (Provide details in separate form)
9. No. of Bid technically qualified (if applicable): One
10. Bid(s) Rejected: One

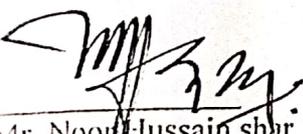
## 11. Bid Evaluation Report:

| S No | Name of Firm or Bidder      | Cost offered by the Bidder (C&F Option and DDP Option) | Ranking in terms of cost | Comparison with Estimated cost | Reasons for acceptance/rejection | Remarks   |
|------|-----------------------------|--|--------------------------|--------------------------------|----------------------------------|---|
| 0    | 1                           | 2  | 3                        | 4                              | 5                                | 6   |
| 1.   | M/s The Times Press pvt ltd | Rs. 7.506M   | N/A                      | Ok                             | Most advantageous Bid            | Recommended for award of contract for stationery items & stationery set |

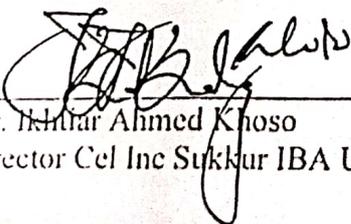
### Signatures of the Members of the Committee

  
Hari Lal Nathani  
Additional Director Procurement

  
Mr. Ubedullah Soomro  
Project Director

  
Mr. Noor Hussain shah  
Director IBA CCs & Schools

  
Mr. Khalid Makhdoom  
Deputy Registrar NED UET karachi  
(External Member)

  
Mr. Ikhtiar Ahmed Khoso  
Director Cel Inc Sukkur IBA University