

# SUKKUR IBA UNIVERSITY



## Pre-qualification of Electrical Contractors for Electrical Substation and Allied Works (PROC / 251 )

### Works

- ⇒ MV & LV Switch gears
- ⇒ Electrical Work
- ⇒ Transformer Works
- ⇒ Communication system.
- ⇒ SCADA Work
- ⇒ Installation of I.T Equipment.
- ⇒ Firefighting, Fire alarm and safety system
- ⇒ Other Electrical Allied Works.

### Client:

Sukkur IBA University

Airport Road Sukkur

Phone # 071-5644000 Ext: 4025, 4024

Fax # 071-5632465

E-mail: [pd@iba-suk.edu.pk](mailto:pd@iba-suk.edu.pk), [iftikhar\\_ahmed@iba-suk.edu.pk](mailto:iftikhar_ahmed@iba-suk.edu.pk)

[www.iba-suk.edu.pk](http://www.iba-suk.edu.pk)

# **SUKKUR IBA University**

## **BRIEF**

Sukkur IBA University is a quality educational institute delivering education in Business administration, Information technology, Education and Engineering.

Here, Sukkur IBA University intends to pre-qualify Electrical Contractors/Firms for Electrical and allied works at Sukkur IBA University.

Reputable and well-established Companies/ Firms registered with Pakistan Engineering Council in Category C-III in Electrical Works or above, income tax and sales tax department are invited to apply for participation in the prequalification process and submit the prescribed prequalification documents, along with their company brochure/ details as advertised, for following work;

### **Required works:**

- ⇒ **MV & LV Switch gears**
- ⇒ **Electrical Work**
- ⇒ **Transformer Works**
- ⇒ **Communication system.**
- ⇒ **SCADA Works**
- ⇒ **Energy Management**
- ⇒ **Installation of I.T Equipment.**
- ⇒ **Firefighting, Fire alarm and safety system**
- ⇒ **Other Electrical Allied Works.**

Financial proposals will be invited only from pre-qualified firms / contractors.

The Contractors, who so desire to participate, may contact PD Sukkur IBA University:

Contact# 0715644000 Ext: 4024, 4025,4026

**FAX #** 071-5804419

Cell # 0333-2671527, 0331-3006833

Email: [pd@iba-suk.edu.pk](mailto:pd@iba-suk.edu.pk), [iftikhar\\_ahmed@iba-suk.edu.pk](mailto:iftikhar_ahmed@iba-suk.edu.pk)

## **IN GENERAL**

- The contractor shall furnish all details including their experience in the Application Format only and if the space provided is not sufficient, particulars shall be furnished in Annexure and such details shall be mentioned in the respective columns of the Application Format). The authorized person of the companies/Firms shall sign in all the

pages of the application with seal of the company/ firm.

- Contractor should submit Application Format along with company profile/ Brochure as mentioned in Advertisement.
- No costs incurred by the applicant in applying, or providing necessary clarifications or attending discussions or site visits will be reimbursed.
- The contractor shall furnish documentary proof with respect to the prequalification criteria along with the application form.
- Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
- The evaluation shall be based mainly on the eligibility criteria, other factors like timely completion, resources of the applicant, pre-qualification with other institutions/ works etc., manpower & logistical support of the applicant, their financial capabilities, quality consciousness, works of similar nature completed or in hand etc. If found necessary, the contractor shall make arrangements to inspect any of the works claimed / undertaken by them.
- Applications received after the due date and time shall be rejected.
- Sukkur IBA University expects that companies/ Firms should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page.
- Fill in the Pre-Qualification Documents in writing in ink or type.
- Pre-qualification documents can be obtained from the office of Project Director on any working day during office hours from 1<sup>st</sup> September 2021 to 20<sup>th</sup> September 2021 and . Last date for submission of documents is **21<sup>st</sup> September 2021, 01:30 PM.**
- **Bids will be opened on 21<sup>st</sup> September 2021, 02:30 PM.**
- As the pre-qualification process is completed, it would be informed to all the

participants about the status of evaluation, and afterwards tenders will be invited from pre-qualified firms / contractors.

- The enlistment/ Prequalification fee would be **Rs: 2000/- (Two thousand)** in shape of Demand draft/ Pay order in favor of Sukkur IBA University

**For any query, please contact with Project Director Sukkur IBA University.**

**Project Director  
Sukkur IBA University  
Airport Road Sukkur**

**Phone # 071-5644000, Ext: 4024, 4025, 4026**

**Mobile : 0331-3006833**

**Fax # 071-5804419**

**Email:**

[pd@iba-suk.edu.pk](mailto:pd@iba-suk.edu.pk),

[iftikhar\\_ahmed@iba-suk.edu.pk](mailto:iftikhar_ahmed@iba-suk.edu.pk)

## **ELIGIBILITY CRITERIA**

Pre-qualification will be based on all the criteria given in succeeding para regarding the Applicant's Financial Soundness, Experience Record, Personnel Capabilities and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter. The Employer reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the Applicant's compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment. The weight age /Marks for different categories will be followed as per table given below:

<b>S.#</b>	<b>Category</b>	<b>Points</b>
1	General Experience	30
2	Personnel Capabilities	35
3	Equipment Capabilities	20
4	Financial Position	15
	<b>Total</b>	<b>100</b>

**Note: Prequalification status shall be decided on the basis of Pass/Fail basis. The applicant must secure at least 70% score in each category**

### **General Experience**

Credit Marks for experience shall be awarded on the basis of following qualifications:

<b>S.#</b>	<b>Description</b>	<b>Points</b>
1	Projects of similar nature and complexity completed over latest 5 years.(5 Marks Against Each Project)	15
2	Projects of similar nature and complexity in hand. (5 Marks Against Each Project)	10
3	Experience of Works related to project.	3
4	Status of enlistment with Government Organizations and other agencies.	2
	<b>Total</b>	<b>30</b>

## Personnel Capabilities

Credit Marks shall be awarded under this category using the following criteria:

S.#	Description	Points
1	Project Manager of Contractor should be graduate in electrical engineering with minimum 10 years' experience.	10
2	Electrical Engineer must be graduate in Electrical engineering with minimum 5-8 years' experience.	7
3	Quantity Surveyor one DAE/B-Tech Electrical with minimum 6 years' experience	7
4	Electrical Supervisors, DAE/B-Tech Electrical with minimum 5-10 years' experience.	6
5	Electrical Draughtsman & Technical Staff	5
	<b>Total</b>	35

Note: For Engineers and Staff, Marks will be as under:

- i. Qualification – 20%
- ii. Experience – 70%
- iii. Association – 10%(Minimum 1 year association with Firm)

## Equipment Capabilities

Credit Marks shall be granted on the basis of the following criteria for various kinds of equipment relevant for the Project:

S.#	Description	Points
	Insulation Tester	20
	LUX Meter	
	Welding Plant	
	Cable Cutter (Hydraulic + Manual)	
	Cable Pulling Machine	
	Electrician Tool Box(Complete in all respect)	
	Safety Belt and Helmet	
	Digital Tong Tester	
	Drill Machine(Hilty)	
	Hydraulic Lugs Punching Machine	
	Earth Resistance Tester	
	Hydraulic Crane 50 Ton	

## Financial Position

<b>S.#</b>	<b>Description</b>	<b>Points</b>
1	Working Capital in last 5 years	5
2	Available Bank Credit Limit(200 Million)	4
3	Registration with Income Tax Department & Sindh Service Tax	1
4	Litigation History where decision went against the Firm	1
5	Blacklisting from any agency	1
7	Valid License of PEC	3
	<b>Total</b>	<b>15</b>

### **EVALUATION CRITERIA**

Applicants must meet the minimum requirements besides following factors shall be considered for pre-qualification. No compromise shall be made on minimum requirements of 70% score in each category.

Valid enlistment in C-3 and above with PEC with specialization codes EE-04 (Low Voltage Installation), EE-05 (High Voltage Installation) and EE-06 (Specialized Lighting System) for Construction of Engineering Works

Detail of Organization with office address and experience record.

List of key personnel / Staff available and capabilities

Financial soundness duly verified by the Bank

Complete detail of similar projects executed during the last five years and similar project in hand also. The detail must include location, cost and details about the employers along with performance certificates

List of Equipment Capabilities of the firm.

List of engineering personal with their experiences

Enlistment certificates with the Govt departments

Certificate to the effect that the firm / company is not involved in litigation with any department nor has ever been black listed by any department

## APPLICATION FORM

**To**  
**Project Director**  
**Sukkur IBA University**

**Subject: Pre-qualification of Electrical Companies/Firms at Sukkur IBA University**

Dear Sir,

Kindly find herewith the documents as required in the advertisement published in daily **DAWN/JANG/KAWISH, Dated: 1st September 2021 for subject work.**

1. We accept that if our technical proposal is accepted than may be called by the "Client" for financial proposal/ issuance of tender documents.
2. We undertake that you are not bound to accept the lowest or any proposal you may receive.
3. If our proposal is accepted than we are bound for services as required in the scope of work.
4. Unless and until formal agreement is prepared and executed this document together with your written acceptance thereof shall constitute a binding contract between us.
5. Sukkur IBA reserves the right to reject any application as per PPRA rules provision. If any information furnished by the construction companies proves to be false at later stage, the contract, if awarded, is liable for cancellation.

Dated this \_\_\_\_\_ days of \_\_\_\_\_ 2021

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

Seal:

**NAME OF WORK:      PREQUALIFICATION OF FIRMS /CONTRACTORS**

**1. Name of the Applicant** :

Address :

Office Telephone No :

Residence Telephone No :

Mobile No :

Fax No :

E-Mail :

**2. Details of the applicant**

a. Status of the Firm:

*(Whether Company/Partnership/proprietary):*

b. Name of the Proprietor/ Partners/ Directors with professional: Qualifications, if any) :

I)

II)

c. Year of establishment :

**3. Whether registered with PEC** :

If Yes, No. &Date :

(Attach Certificate)

**4. Registration with Tax Authorities:**

(Furnish copies of recent Income-tax returns)

a) Income-tax :

b) GST :

**5. Standing of Firm:**

Registration of Firm since last: \_\_\_\_\_ Years

## DECLARATION

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
  
2. I/we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
  
3. I / We agree that the decision of committee in selection will be final and binding to me / us.
  
4. I / We have read the instructions appended to the proforma and I / we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place:

SIGNATURE OF THE  
APPLICANT, NAME &  
DESIGNATION.

Date :

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:  
*(PLEASE NUMBER ALL THE PAGES):*

**Checklist** (To be filled by Applicants)

1.	Have you signed in all the sheets?	Yes / No
2.	Whether copy I.T or other tax is enclosed?	Yes / No
3.	Whether enclosed proof for year of establishment?	Yes / No
4.	Whether proof for average annual financial turnover enclosed?	Yes / No
5.	Whether documentary proof for having undertaken the qualifying works is enclosed?	Yes / No
6.	Whether enclosed proof for valid PEC registration certificate in C-III?	Yes / No
7.	Whether documentary proof for having completed the works of similar nature is enclosed?	Yes / No
8.	If yes, Number of certificates enclosed	