

# SUKKUR IBA UNIVERSITY



TENDER PROC/220

## **PRE-QUALIFICATION DOCUMENT FOR FOOD CHAIN FIRMS**

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# SUKKUR IBA UNIVERSITY

## BRIEF

Sukkur IBA University is a quality educational institute delivering quality education in Business Administration, Computer Science, Engineering, Education & Mathematics.

Sukkur IBA intends to prequalify food chain firms for running central cafeteria at Sukkur IBA University main campus Air Port Road, Sukkur for one year (extendable) contract basis.

Reputable and well-established food chain firms registered with Income Tax & Sales Tax Department are invited to apply for participation in the prequalification process and submit the prequalification documents.

The tenders will be invited from pre-qualified firms / contractors.

The procuring agency reserves the right to accept/reject any or all the applications without assigning any reason/s whatsoever.

## IN GENERAL

- The applicant firm /contractor shall furnish all details including their experience in the Application Format, (only and if the space provided is not sufficient, particulars shall be furnished in Annexure and such details shall be mentioned in the respective columns of the Application Format. The authorized person of the companies/Firms shall sign in all the pages of the application with seal of the company/ firm.
- The firm/contractor should submit Application Format along with company profile/ Brochure as mentioned in Advertisement.
- No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions or site visits will be reimbursed.
- The firm/contractor shall furnish documentary proof with respect to the prequalification criteria along with the application form.
- Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
- The evaluation shall be based mainly on the technical evaluation criteria mentioned in this document.
- Applications received after the due date and time shall be rejected.
- Sukkur IBA expects that firms should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to comply the instructions in the Pre-Qualification documents meticulously and sign & stamp each and every page.
- Pre-qualification documents can be obtained from the office of Manager Procurement on any working day during office hours. Last date for submission of documents is 04<sup>th</sup> August 2020 up to 1:30 pm. The proposals will be opened on 04<sup>th</sup> August, 2020 at 2:00 pm.

- The prequalification document should be submitted with Pak Rupees 1,000 (Non-Refundable) pay order in favor of Sukkur IBA University as prequalification documents fees if prequalification documents have been downloaded from the website and fees has not been submitted .

For any query, please contact to:

Manager Procurement

Sukkur IBA University

Air Port Road, Sukkur

Email: [hari@iba-suk.edu.pk](mailto:hari@iba-suk.edu.pk)

**PRE-QUALIFICATION CRITERIA FOR CENTRAL CAFETERIA FOOD CHAIN FIRMS**

S. No	Bidder Name	Max Score	Achieved Score	Remarks
1	Experience of running cafeteria in top ranked university/ large corporate company	20		
2	Well trained & Experienced Staff (Manager, Head Chef, Chefs, Waiters etc.) who have experience of working in reputed organizations	20		
3	Financial Soundness	20		
4	International Certifications (ISO)/international events servicing	10		
5	Company Profile	15		
6	Cliental Served Profile	15		
	Total	<b>100</b>		

**Important Note:**

**Please attach documentary evidence in support of your claims in technical proposal for above factors mentioned in technical evaluation criteria.**

## **APPLICATION FORM**

**To**  
**The Registrar**  
**Sukkur IBA University**

**Subject: Pre-qualification of food chain firms for running central cafeteria at Sukkur IBA**

Dear Sir,

Kindly find herewith the documents as required in the advertisement published in Daily Dawn Dated: July 17, 2020 & Daily Nation (c) , Jinnah (C) , Pahlenji Akhbar dated July 14,2020 for subject work.

1. We accept that if our technical proposal is accepted than may be called by the "Client" for financial proposal/ issuance of tender documents.
2. We undertake that you are not bound to accept the lowest or any proposal you may receive.
3. If our proposal is accepted than we are bound for services as required in the scope of work.
4. Unless and until formal agreement is prepared and executed this document together with your written acceptance thereof shall constitute a binding contract between us.
5. Sukkur IBA reserves the right to reject any application as per SPPRA/PPRA rules provision. If any information furnished by the firms proves to be false at later stage, the contract, if awarded, is liable for cancellation with necessary action against such firm(s) as deemed fit by the procuring agency.

Dated this \_\_\_\_\_ days of \_\_\_\_\_ 2014

Name: \_\_\_\_\_

Firm: \_\_\_\_\_

Signature: \_\_\_\_\_

Seal:

**NAME OF WORK:      PREQUALIFICATION OF FIRMS**

**1. Name of the Applicant:**

Address:

Office Telephone No:

Mobile No:

Fax No:

E-Mail:

**2. Details of the applicant**

a. Status of the Firm:

*(Whether Company/Partnership/proprietary):*

b. Name of the Proprietor/ Partners/ Directors with professional: Qualifications, if any) :

I)

II)

c. Year of establishment:

**3. Registration with Tax Authorities:**

*(Furnish copies of recent Income-tax returns)*

a) Income-tax:

b) GST:

**5. Standing of Firm:**

Registration of Firm since last: \_\_\_\_\_ Years

## **DECLARATION**

1. All the information furnished by me/us here above is correct to the best of my knowledge and belief.
2. I/we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets / annexure.
3. I / we agree that the decision of committee in selection will be final and binding to me / us.
4. I / We have read the instructions and I / we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place :

SIGNATURE OF THE  
APPLICANT, NAME &  
DESIGNATION.

Date :

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:  
(PLEASE NUMBER ALL THE PAGES):





# Sukkur IBA University

Airport Road, Sukkur.

www.iba-suk.edu.pk

## PRE-QUALIFICATION OF FOOD CHAIN FIRMS TENDER # PROC/220

1. Sukkur IBA University invites proposals with Company's Profile from well reputed food chain firms registered with Income Tax & Sales Tax Department having Pakistani, Continental and fast food experience for the central Cafeteria of Sukkur IBA University Main Campus.

2. The last date for the submission of proposal is **August 04, 2020 up to 1:30 pm**.  
**The proposals will be opened on the same day at 2:00 pm**

3. The New Central Cafeteria building has been constructed and Furniture, Kitchen equipment have been purchased by Sukkur IBA University.

### The details are:

a. Covered area 51735 Sft.

b. Seating capacity 1040 persons

c. Number of day scholar approx 5000

d. Number of hostlers inside campus approx 700

e. Number of resident families inside campus approx 100

4. Necessary services (Water, Gas & Electricity) shall be provided by SIBAU and will be charged as per agreed rates. The new central cafeteria building is expected to be ready/functional by **October 2020**

5. The concession period shall be indicated by the respective bidder along with the proposal.

6. The applicant bidders should not be black listed and litigants. Detail requirement and terms/conditions will be worked out with pre-qualified firms/Food Chain.

7. The pre-qualification document can be downloaded from SPPRA website <http://www.pprasindh.gov.pk> and SIBAU website <http://www.iba-suk.edu.pk> and submitted with Rs. 1000/- pay order in favour of Sukkur IBA University

8. Sukkur IBA University reserves the right to reject any or all proposal as per SPPRA/PPRA rules.

9. The site can be visited during hours 10:00am to 4:00pm on any working day (Monday to Friday)

**Please send your queries: hari@iba-suk.edu.pk**

**REGISTRAR**

PID(H) 337/20

**SUKKUR IBA UNIVERSITY**

Airport Road, Sukkur. Ph: 071-5644141 Fax: 071-5804419

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