



SUKKUR IBA UNIVERSITY

Merit – Quality – Excellence

Tender Document

For

Construction of Shed for RO plant at BBSIMS Dadu.

Last Date of Submission:

26th March, 2022

Tender Opening Date:

26th March, 2022

Project Office

Benazir Bhutto Shaheed Institute of Management Sciences

Near Shahjehan Park Old Sehwan Road, Dadu

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Cell:0301 – 8315824 , 0345-3781799

PREAMBLE

Work:	Construction of Shed for RO plant at BBSIMS Dadu.
Employer:	Vice Chancellor, Sukkur IBA University
1. Place of Issue of Tender:	Project Office, Benazir Bhutto Shaheed Institute of Management Sciences near Shahjehan Park, Old Sehwan Road Dadu.
2. Place of Submission and Opening of Tender:	Project Office, Benazir Bhutto Shaheed Institute of Management Sciences near Shahjehan Park, Old Sehwan Road Dadu.
3. Last Date and Time for Submission of Tender:	26 th March 2022 at 1200 hours
4. Date and Time of Opening of Tender:	26 th March 2022 at 1230 hours
5. Amount of Earnest Money to be Submitted along with the Tender in Favor of Sukkur IBA University.	2 % of tender amount in shape of demand draft/pay order issued from any scheduled bank of Pakistan. This bond will be released to unsuccessful tenderers after the issue of letter of intent to successful contractor and the bond of successful tenderer shall be released after execution of contract agreement and submission of performance bond or the amount can be adjusted against performance bond.
6. Retention Money:	@ 10% of gross amount of work done is to be deducted from each running bill.
7. Release of Retention Money:	Shall be released after successfully completion of defect liability period/maintenance period (12 months)
8. Date of Commencement:	Within seven days of issue of letter of intent.
9. Time of Completion of the Project in All Respect:	Two Months (02 Months) reckoned from the date of commencement.
10. Liquidated Damages for Delay in Case of Non-completion of the Work:	0.1% of contract amount per day or part of day up to maximum of 10% of contract amount for whole work.
11. Defect Liability of Maintenance Period:	12 months from the date of completion certificate
12. Method of Payment:	Through running bills and then final bill after the completion of work, or as agreed between the Tender Committee and the Vendor.

1. Background

Sukkur IBA University wants to **Construction of Shed for RO plant at BBSIMS Dadu.**

General Terms & Conditions:

The following General Terms and Conditions apply,
The last date of receipt of bids is **25th March 2022.**

Participating firms should provide following information:

- 2.1.** Detail of work of similar nature and scope.
- 2.2.** Structure / Organizational Chart.
- 2.3.** An affidavit to the effect that the firm has not been blacked listed by any Government/Semi-Government Organization.
- 2.4.** The Bidder shall provide following information with respect to its company profile.
- 2.5.1.** Registration Name of the Organization
- 2.5.2.** National Tax Number
- 2.5.3.** Head Office Address
- 2.5.4.** Management Structure & Organization Chart
- 2.5.5.** Name, Address with telephone/telex and fax numbers of the contract person.
- 2.6.** Provide a certificate from bank certifying sound financial position and credit limits from the bank.
- 2.7.** List of clients and their acceptance of work, and value.
- 2.8.** Company Incorporation Certificate and Company Profile.
- 2.9.** The bidder shall furnish a comprehensive list of reference sites where the work of similar nature has been completed.
- 2.10.** Sukkur IBA University reserves the right to reject any or all bids/offers without assigning any reason or cancel the process at any time.
- 2.11.** Sukkur IBA University reserves the right to increase/decrease the quantity of items/scope of the work.

2. Proposal Submission Requirements

3.1. For this tender SPPRA's **Single Stage-two Envelope Procedure** as per clause 36(b) for open competitive bidding is adopted the bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal.

3.1.1 The envelopes shall be marked as "FINANCIAL PROPOSAL" AND "TECHNICAL PROPOSAL" in bold and legible letters to avoid confusion.

3.1.2. Initially, only the envelope marked "TECHNICAL PROPOSAL" shall be opened.

3.1.3. The envelope marked as "FINANCIAL PROPOSAL" shall be retained in the custody of the client (i.e. Sukkur IBA University) without being opened.

3.1.4. The client shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which do not conform to the specified requirements.

3.1.5. During the technical evaluation no amendments in the technical proposal shall be permitted.

3.1.6. The financial proposals of bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance.

3.1.7. After the evaluation and approval of the technical proposal the Client, publicly open the financial proposals of the technically accepted bids only. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.

3.2. Technical Proposal

3.2.1. Technical proposal must include the complete organizational chart, tools and equipment required for the work, list of similar work along with the cost and completion certificate.

3.2.2. If any other detail, that should be provided as attachment to the Technical Proposal.

3.2.3. Financial status of firm should also be provided.

3.2.4. Financial proposal of only those Bidders will be considered, whose technical proposal qualify.

3.3 Financial Proposal

3.3.1. Financial proposal will include the prices quoted for each item as mentioned in BOQ.

3.3.2. The quoted prices must include all taxes, for supply and installation of required work at the required locations at own risk and cost along with installation and functioning.

3.3.3. As the work is being carried at an educational institute, Sukkur IBA thereof expects significant educational and volume discounts from bidders.

Financial proposal of the bidders found technically non-responsive will be returned unopened.

The Bidders shall furnish separate earnest money equivalent to **2%** of the total value of bid in form of bank draft issued by a scheduled bank of Pakistan in favor of "Sukkur IBA University" along with the financial proposal, no cheque will be accepted. No bid shall be entertained without earnest money. Earnest money of the successful bidder will be released after defect liability and maintenance period.

3. Terms of Payment

Payment of contract price shall be made in the following manner:

4.1. Through running bills and then final bill. The payment will be made as the quantities claimed are verified, and quality of the work is found satisfactory, within fifteen days from the date of submission of bill.

4.2. 10% security deposit shall be deducted from bill which will be returned after 06 months after the completion of the job.

4. Late Receipts of Bids

Bids received after the due time and date shall be returned back un-opened to the bidder.

5. Bids without Earnest Money

Bids received without earnest money the specified amount of earnest money shall be rejected.

6. Incomplete and Conditional Bids

Incomplete bids such as those not signed by the submitting firm or bids containing conditions will not be eligible for competition.

7. Certificate

The letter forwarding the offer must certify that the specifications, terms and conditions contained in this document have been read and understood.

8. Clarification and Amendment in RFP Document

The Bidder requiring any clarification of the RFP Document may so notify to contact given below in writing or via email.

Engr. Nazik Hussain Kalhoro

Project Director

Benazir Bhutto Shaheed

Institute of Management Sciences, Dadu

Cell: 0301 - 8315824

Email: nazik.hussain@ibacc.edu.pk

FORM OF TENDER

**Vice Chancellor
Sukkur IBA University**

Subject: - "Construction of Shed for RO plant at BBSIMS Dadu".

Dear Sir,

After having examined the drawings, contract agreement, conditions, and specifications for above subject work.

1. We the undersigned offer to complete and maintain the said work in the conformity with said drawings and specifications for the sum of **Rs.** _____ (in words rupees _____).
2. We accept that only if our technical proposal is accepted then our financial proposal may be opened/accepted.
3. The above total sum is based on the quantities shown in the BOQ unit price indicated therein.
4. We undertake that if our tender is accepted then to commence the work within seven calendar days of receipt of the employers order to commence the work.
5. Unless and until formal agreement is prepared and executed this tender together with your written acceptance thereof shall constitute a bidding contract between us.
6. We understand that you are not bound to accept the lowest or any tender you may receive. If our tender is accepted we remain bound for quality standards and specifications.
7. The Income Tax and SRB Tax will be deducted from running bills as per specified rates and Stamp Duty (**0.35% of bid amount**) will be paid to the qualified contractor.
8. Sukkur IBA University reserves the right in its sole discretion to reject any application without assigning any reason thereof. If any information furnished by the contractor/firm proves to be false at later stage, the contract if awarded is liable for cancellation and other actions legal and otherwise will be taken against the contractor/firm.
9. After issuing the work order the total job will be completed by us within **60 days**.

Dated this _____ days of _____ 2022

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Sukkur IBA intends to carry out the work of **“Construction of Shed for RO plant at BBSIMS Dadu”**.

1. This is to be clearly understood that tenderers will not be reimbursed for any cost of any kind whatsoever incurred by them in connection with preparing and submission of their tenders.
2. Instructions to tenderers set-forth herein are provided to assist tenderers in preparing their tenders but there shall be no responsibility whatsoever on Sukkur IBA in this regard. Tenders shall be prepared and submitted in accordance with these conditions.
3. The tenderers may acquire as many more copies as they want on payment of the prescribed cost for additional sets.
4. The tenderers shall inspect the site of work, and acquaint themselves with the nature and requirements of the work, facilities of access for materials, cost of carriage etc. before submitting their tenders.
5. Each tenderer shall be deemed to have satisfied him before tendering as to the correctness and sufficiency of his tender and of the rates and copies.
6. Any prospective tenderer who may be in doubt as to the true meaning of any part of specifications or other documents should at once notified the Sukkur IBA through their key person(s) but not later than seven days prior to date set for the opening of tender, and request a written interpretation thereof. Any explanations, additions, or deletions to the contract documents will be made only by formal addenda, duly issued by Sukkur IBA and mailed or delivered to each prospective tenderer receiving the set of contract documents, such addenda will become the part of contract document. Sukkur IBA will not be responsible nor bound by any explanations, revision, additions or deletions to the contract documents except those contents in the formal addenda.
7. No alteration or addition shall be made by the Tenderer in the schedule of quantities, and rates must be filled in ink or typed out both in figures and words clearly and legibly in the columns provided in the schedule of quantities .There shall be no interlineations or erasures in the tender documents except to correct errors made by the tenderer at the time of filling in the tender. All such erasures and interlineations shall be initialed by the person or persons signing the tender .Any tender who does not comply with this condition will be liable to the summarily rejected and not taken in to account when preparing comparative statement.
8. The tenders must be signed by a person duly authorized to do so. Tenders submitted by joint ventures must be accompanied by registered and authenticated statement sworn before a notary public or an official authorized to witness sworn statements.
9. The tenderer shall give their full and proper address at which correspondence may be sent and all notices may be legally served on them in connection with this tender.
10. Where any material is specified to be supplied by the Owner, the contractor would be required to expedite the handling and to store ample quantity to take care of shortage and receipt of such furnished materials and equipment .Where the materials are to be furnished and installed by the contractor, it shall be the responsibility of the contractor to co-ordinate the purchase and receipt of materials and equipment, so that all the work can be completed within the time fixed for completion of project as specified elsewhere.
11. The following supplementary information shall be submitted with each copy of the tender:-

- a) An organization chart of the minimum supervisory staff, the Tender proposes to be used on site for the performance of the contract. This chart shall also show the distribution of work for each member of the staff.
 - b) A list with complete description of all major items of equipment and tools and plant proposed to be used in carrying out the work; including make type and capacity of all equipment which shall be sufficient detail to demonstrate fully that the equipment will meet all the requirements of the specifications.
 - c) If Sukkur IBA University is not satisfied with the propose organization chart, list of equipment and plant and program as submitted by the tender, the tenderer should be required to improve on his proposal for the proper performance of his contract failing which this will be done at the cost of Contractor .The submission to or approval by Sukkur IBA of such staff organization and list of equipment and plant shall not relieve the tenderer of any of their duties or responsibilities under contract.
12. All works called for in the contract documents must be completed in a satisfactorily manner within 60 days from the date of award of work. Failure of the contractor to complete all the works by the specified date will result in recovery of liquidated damages by the Sukkur IBA at the rate up to a maximum of 8 % of the tender value for the works remains uncompleted or unfinished as prescribed in condition of contract.
13. The date of award of work shall be from the date of receipt of work order by Sukkur IBA University for the commencement of work. The contractor shall commence the work within seven calendar days of receipt of such commencement order.

The completed tender, including supplementary information called for, shall be enclosed in an addressed envelope which shall be properly sealed and addressed and delivered in a person as instructed by the Sukkur IBA University. The sealed envelope shall have the following words written on it.

(Tender for **"Construction of Shed for RO plant at BBSIMS Dadu"**).

- a. The tender shall accompany Bank Draft issued by any branch of scheduled bank in favor of **Sukkur IBA University** for an amount as Earnest money as mentioned in the memorandum of tender.
14. The tender shall be opened on the date fixed for the purpose in the presence of those who want to attend.
15. The tenders may be modified, corrected or withdrawn at any time prior to the date set for receipt of tenders upon submission of request in writing to that effect, signed in the same manner and by the person or persons who signed the tender.
16. Promptly after opening of tenders, Sukkur IBA University will undertake a detailed study and appraisal of the tenders submitted. The component authority does not bind itself to award the contract to the lowest or to any tenderer but will take in to careful consideration the tenderers price and such other factors as are deemed applicable .Once Sukkur IBA University has arrived at a decision regarding the award of the contract, successful tenderer will be informed in writing of their intent to enter into a contract for the performance of the works covered by the contract documents. The successful tenderer will be required to attend the Office of Project Director within 01 day of the date of such notice of award , with proper power of attorney for the purpose of entering into and executing a contract agreement in the form set out in the contract documents with such alterations or additions there to as may be required to cover the works . Sukkur IBA University reserve the right to reject any or all tenders and to waive any formalities in the tenders received (

Such deviations in the use and presentation of the specified tender documents and forms) if it appears to be in the best interests of Sukkur IBA University to do so.

17. The Owner/Client reserves the right to cancel the tender & forfeit 2% Bid Security/Earnest Money and 10% Security Deposit deducted on R.A. Bills (if any) in case the work is suspended/abandoned at site without any technical grounds/natural disasters.

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Issued to M/s. _____ on payment for Rs. _____ vide demand draft/pay order No. _____ dated _____

TENDER FOR WORKS:

I/We hereby issue tender for the execution of work of "**Construction of Shed for RO plant at BBSIMS Dadu**". (hereinbefore and hereinafter referred to as Sukkur IBA University) of the work specified in the underwritten memorandum within the time specified in such memorandum at _____ on item rate basis (memorandum showing the items of works to be carried out) in accordance in all respects with the specifications, designs, drawings, and instructions in writing, agree to carryout work as provided in schedule "B" annexed and that when materials for the work are provided by Sukkur IBA University, such materials and the rates to be paid for them shall be as provided in schedule "A" hereto.

MEMORANDUM:

General Description: **Construction of Shed for RO plant at BBSIMS Dadu**

- a) Estimated Cost: Rs. _____
- b) Earnest Money: Rs. _____
- c) Security Deposit: (10 %)
- d) Time allowed for the work from the date of work order to completion of work 30 days.

Should his tender be accepted I/We hereby agree to abide by and fulfill all the terms and provisions of the condition of contract annexed hereto so far as applicable, and in default thereof to forfeit and pay to Sukkur IBA University the sums of money mentioned in the said conditions.

- e) Earnest money in shape of demand draft/pay order issued by _____ vide receipt No. _____ dated _____ in favor of Sukkur IBA University is enclosed herewith, the full value of which is to be absolutely fortified by Sukkur IBA University should I/We not deposit the full amount of security deposit specified in the above memorandum, in accordance with the clause 1(A) of the said conditions, otherwise the said sum of Rs. _____ shall be retained by the Sukkur IBA University on account of security deposit as aforesaid of (B) the full value of which shall be retained by the Sukkur IBA University on account of security deposit in clause 1(B) of the said conditions and in case of non-compliance to the work order the whole amount shall be fortified in the name of Sukkur IBA University.

Dated _____ Day of _____ 2022

Witness: _____

Address: _____

Occupation: _____

The above tender is hereby accepted by me on behalf of Sukkur IBA, dated: _____ the day of _____ 2022.

Project Director

BBSIMS Dadu

(Or his duly authorized assistant)

SPECIFICATIONS

GENERAL NOTES:

1. 4" main pipe G.I (N medium grade) IIL company @ 10' c/c
2. 16 swg square pipe truss of 1.5"x 1.5" made in shape as per drawing
3. 20 swg corrugated G.I sheet, along with #2 an angle of 2" x 2"
4. Jali Galvanized Iron (1" x 1" overlap) of side wall
5. 3 coats of ICI DULUX Oil Paint.
6. Galvanized iron will be used.
7. All materials to be used will be laboratory tested along with authentication certificate and finally selected by the client.
8. Qualified and experienced Engineers/Supervisor in all aspects of work will be available at Site.

Construction of Shed for RO plant at BBSIMS Dadu

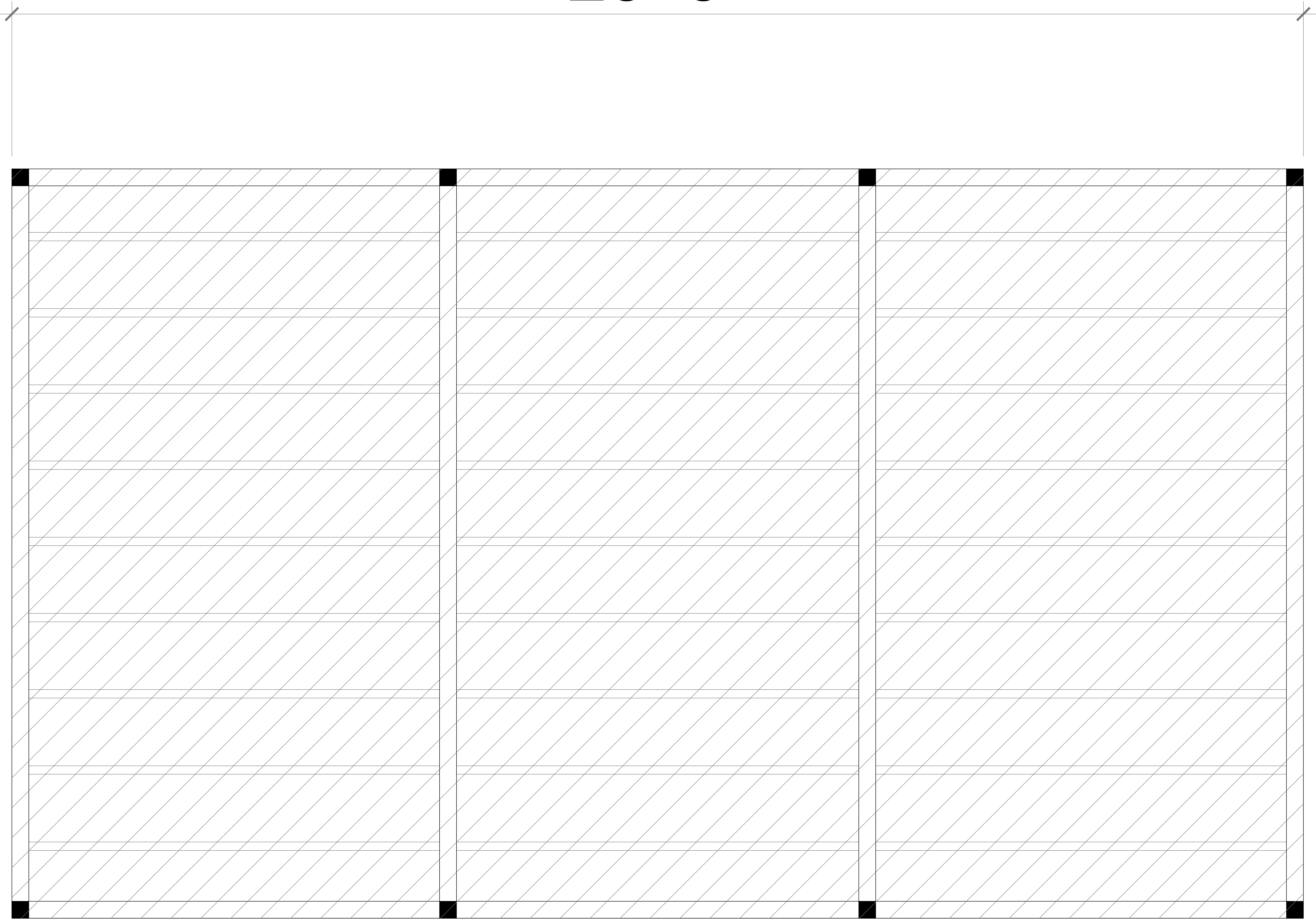
BILL OF QUANTITIES

Construction of Shed for RO Plant at Sukkur IBA University Campus BBSIMS Dadu.

Item	Activity / Description	unit	Quantity	Unit Rate (Rs.)	Total Amount (Rs.)
1	<p>M/S Shed Providing & Fixing, installing shed for RO plant including welding, rubbing, filling, foundations, paint as per following detail:</p> <p>(1) 4" main pipe G.I (N medium grade) ILL company @ 10' c/c (2) 16 swg square pipe truss of 1.5"x 1.5" made in shape as per drawing (3) 20 swg corrugated G.I sheet, along with #2 an angle of 2" x 2" (4) Jali G.I (1" x 1" overlap) of side wall (5) 3 coats of ICI DULUX Oil Paint. (6) foundation plates of #5-18"x18" fitted with rawal bolts laid in properly</p> <p>Complete in all respect as directed by the Engineer.</p>	Sft	890		

25'-5"

14'-9"



Top View of RO Plant
Shed at BBSIMS Dadu