



☎022-9260404

# PUBLIC SCHOOL HYDERABAD

(First residential Public School of Sindh, established in 1961)

(Managed by Sukkur IBA University)



## **TENDER DOCUMENT FOR PROCUREMENT OF GENERAL ITEMS**

Public School Hyderabad  
(Managed by Sukkur IBA University)  
Unit No: 03, Latifabad Hyderabad  
Phone: 022-9260404-9260408

ISSUED TO: \_\_\_\_\_

NAME OF FIRM: \_\_\_\_\_

**Tender No: Proc/2021/**

**Date of Issue: \_\_\_\_\_**



☎ 022-9260404

# PUBLIC SCHOOL HYDERABAD

(First residential Public School of Sindh, established in 1961)  
(Managed by Sukkur IBA University)



## TENDER FORM

### FOR THE PROCUREMENT OF GENERAL ITEMS FOR PUBLIC SCHOOL HYDERABAD (MANAGED BY SUKKUR IBA UNIVERSITY)

The Principal, Public School Hyderabad (Managed by Sukkur IBA University), invites sealed bids from eligible bidders for the procurement of general items of 5 categories for Public School Hyderabad.

S. No	Category
1	Wood/Carpentry
2	Electric
3	Plumbing/Sanitary
4	Paint
5	Janitorial items

#### **1. GENERAL TERMS AND CONDITIONS**

The following General Terms and Conditions apply to all the equipment/works under this tender.  
The last date of receipt of Bids is as mentioned on face sheet of this document.

#### Documents/Details Required.

- 1.1 Documents should be properly signed and stamped by competent authority.
- 1.2. Detail of repair & maintenance facilities
- 1.3. Structure/Organizational Chart.
- 1.4. Affidavit to the effect that the firm has not been blacklisted by any Government/Semi Government Organization.
- 1.5. The Bidder indemnify Public School Hyderabad against all third-party claims of infringement of patent, trademark industrial design rights arising from use of the goods or any part thereof in Pakistan.
- 1.6. Public School Hyderabad or its representative shall have the right to inspect and/or to test the equipment to confirm their conformity to the contract specifications.

The Technical Specifications shall specify what inspections and tests Public School Hyderabad requires and where they are to be conducted. Public School Hyderabad shall notify the contractor, in writing, of the identity of any representatives entrusted for this purpose.

1.7. It is mandatory that the Bidders provide the following documents and information with respect to its relationship with Principal/manufacturer etc.

1.7.1. Name and contact details of Principal/Manufacturer representative who is authorized to verify Vendor's local partnership

1.7.2. Duration and scope of association in the current capacity with the Principal

1.7.3. Copy of the Principal's Certification (along with its validity period), authorizing the Vendor as local partner/representative in Pakistan to Offer/Bid Principal's equipment and services

1.8. The Bidder/Vendor shall provide the following information with respect to its set up in Pakistan.

1.8.1. Number of Vendors offices and addresses, thereof, phone and fax numbers and e- mail address as well as names and designations of responsible persons.

1.8.2. Number of engineers and technical staff in Vendor's office

1.8.3. Profile of technical staff with relevant experience, resume and number of Customers and sites looked after /supported by each.

1.8.4. Problem reporting procedure and fault response time in hours for fault rectification, escalation procedures with respect to response or turnaround time in hours.

1.9. The Bidder shall provide following information with respect to its Company Profile

1.9.1. Registered Name of the Organization.

1.9.2. National Tax Number, Sales Tax Number and GST number

1.9.3. Head Office address.

1.9.4. Management structure & Organization Chart

1.9.5. Name, Address with Telephone/Telex/Fax numbers and email address of the contact Person

1.10. Financial status of the Vendor's/Bidder's Organization with supporting documents and last two years annual reports.

1.11. Provide a certificate from your bank certifying your sound financial position and credit limit from the bank.

1.12. List of clients and their Acceptance of deliverables, showing separately the items provided and value thereof

1.13. Public School Hyderabad reserves the right to reject any or all Bids/Offer as per provisions

of SPPRA rules or may cancel the bidding process at any time prior to the acceptance of a bid or proposal as per rules 25(1) of Sindh rules.

1.14. Public School Hyderabad reserves the right to increase/decrease the quantity of items/scope of the work. Bidder has no right to challenge the decision in Court.

1.15 Documentary evidence of claims made in proposal regarding experience, relationship with principal etc.

1.16 Suppliers must not be engaged in any corrupt, fraudulent, collusive or coercive practices including but not limited to applying/bidding by multiple names/companies. If any bidder is found to be involved in such practices his /her bid may be rejected and the companies in question permanently black listed.

1.17 Contractor is not subject to a conflict of interest in respect of any school staff.

1.18 Lowest price will not be the sole criteria; registration in regulatory authorities, quality of work. Previous experience and timely delivery will also be considered.

## **2. PROPOSAL SUBMISSION REQUIREMENTS**

2.1. Bidders can apply for a single or multiple categories. Public School Hyderabad reserves the right to divide the work/contracts among the different firm's category wise.

2.2. Sealed Bid clearly marked as "**ORIGINAL**" should consist of following two separate and independent parts i.e. **1) Technical Proposal 2) Financial Proposal** and should be clearly marked as Technical Proposal/Financial Proposal in bold and affixed to each envelope at a clearly visible location.

### **2.2.1. TECHNICAL PROPOSAL**

2.2.1.1. Technical Proposal must include the complete solution proposed by the Vendor with filled-in specification sheets.

2.2.1.2. After review of the Technical Proposal, promising Vendors will be selected and will be asked to give a demonstration/presentation on their solution.

2.2.1.3. Based on the Technical Proposal and the presentations, Vendors will be selected in order of preference and their Technical Solution will be rated on a scale of 100. The criteria considered will be compliance with equipment specifications, capability of integration, references, after sales support etc.

2.2.1.4. Financial Proposal of only those Vendors will be considered whose Technical Proposal qualify.

## **2.2.2. FINANCIAL PROPOSAL**

2.2.2.1. Financial Proposal will include the prices quoted on individual items/Equipment basis

2.2.2.2. For each category the quoted prices must include all taxes, customs and freight charges for delivery at the required locations at own risk and cost.

2.2.2.3. This Item/Equipment is required for educational institution. Public School Hyderabad, therefore, expects significant educational and volume discounts.

2.2.2.4 the Bidder/Vendor shall furnish **separate earnest money** equivalent to **2%** of the total value of Bid in the form of Pay Order /Bank Draft issued by a scheduled bank of Pakistan in favor of “**Public School Hyderabad**” valid for 28 days beyond the bid validity period.

2.3. **No Bid shall be entertained without earnest money.** Earnest money of the successful bidder will be released at the time of submission of Ten percent (10%) Performance Guarantee of the total contract value.

2.4. Bid security is required to compensate Public School Hyderabad against the consequences of:

2.4.1. Subsequent unauthorized variations and/or modifications of the terms of bid.

2.4.2. Pre-mature withdrawal of the bid before the completion of the bid evaluation

2.4.3. Failure of the bidder to sign the resultant Contract, in the event of such Contract being awarded to it.

2.5. Successful bidder is required to deposit **Ten percent 10%** of total contract value as **Performance Guarantee** in the form of **Bank Draft** issued by a scheduled bank of Pakistan in favor of “**Public School Hyderabad**” at the time of signing of contract agreement. Validity of performance Guarantee shall extend at least ninety days beyond the date of completion of contract to cover defects liability period or maintenance period subject to final acceptance by the Procurement Agency (PA).

2.6. Proposals sent to Public School Hyderabad by fax or email/whatsapp or any form of soft copy will not be accepted.

2.7. An effort by a Bidder to influence Public School Hyderabad, directly or indirectly THROUGH UNFAIR MEANS may result in the rejection of Bidder’s Proposal and blacklisting for any future tender of Public School Hyderabad.

2.8. Prices quoted will be firm for the entire period of Contract. All prices to be quoted in **Pak Rupees**, and must clearly state all applicable taxes which must be included in quoted price.

2.9. Bids should be valid for 90 days from the date of opening of tender.

### **3. HARDWARE AND SERVICE REQUIREMENTS**

Following are the minimum requirements which the bidder/vendor for the equipment:

3.1 The Vendor must install all equipment and components and must ensure that the proposed equipment is fully operational and function properly at all variables.

3.2 Vendor must furnish components, wires, connectors, materials and parts, equipment for the complete installation of the system, in accordance with recommendations of the equipment manufacturer. Installation shall follow standard broadcast wiring and installation practice and shall meet or exceed industry standards for such work.

3.3 Vendor must ensure that all systems are in first class working condition and free of short circuits, ground loops, video noise and excessive system noise or any fault affecting its efficiency/quality/life.

3.4 At time of installation, Vendor must provide owner's manuals, manufacturer's data sheets, and a complete equipment list.

3.5 At the time of installation, Vendor must provide comprehensive system schematics, labeling and showing detailed connections to all equipment.

### **4. SELECTION PROCEDURE**

Public School Hyderabad intent in issuing this RFP is to award a contract to the lowest and best responsive Vendor/Bidder who meets required standard of specifications and other factors. The Vendor's past performance, cooperation, and ability to provide service and training are general factors that will be weighed in the selection process.

All Vendors will provide demo (proof of concept) to verify the claims in the Technical Specifications of the Brochures. This would also determine the quality and specifications of the equipment.

Bids will be evaluated as per evaluation criteria mentioned below.

**EVALUATION CRITERIA**

**Technical Evaluation Criteria**

<b>S. No</b>	<b>Bidder Name</b>	<b>Max Score</b>	<b>Achieved Score</b>	<b>Remarks</b>
1	Registration of firm in Statutory bodies like SECP, Chamber of Commerce, SRB, FBR etc	20		
2	Relevant Business	10		
3	Company Profile	10		
4	Past client/customer of performance certificate	05		
5	Annual Turnover of business	05		
	<b>Total</b>	<b>50</b>		

Note: Please attach documentary evidence in support of your claims in technical proposal.

Note: Minimum score to technically qualify is 35 out of 50.

## **5. DELIVERY & INSTALLATION**

Delivery and Installation should be at the Sites/Locations at the risk and cost of successful bidder.

## **6. WARRANTY**

Following Warranty clauses are applicable:

The successful Bidders shall warrant the equipment and its components to be free from any sort of defects in material and workmanship for a minimum period of 1 year from date of completed installation and shall repair or replace on a timely basis any defective component, assembly or portion free of cost. Technical support should be available on call basis. Competent staff of the bidder will attend each and every call within 3-4 hours of its notification either on phone or in writing during business hours (9am -5pm). Delay in attending the call and delay in rectification of fault will lead to consequential financial damages to the Vendor/Bidder.

## **7. SERVICES**

7.1 Public School Hyderabad shall promptly notify the supplier in writing of any claims arising under this warranty and the Vendor/Supplier will repair/replace the defective stores at reasonable speed but within the specified period and time & without any additional cost, specifications, and/or other Contract commitments.

## **8. LIQUIDATED DAMAGES**

Liquidated damages shall be applicable as under:

a) Delay of five days to handover the Item/Equipment

As per specifications = 0.5% of the total cost

b) Delay of ten days to handover the item/equipment

As per specifications = 1.0% of the total cost



Note: In case of delay beyond ten days, Public School Hyderabad reserves the right to cancel the order and impose penalty up to 10% of ordered value.

## **9. TERMS OF PAYMENT**

Payment shall be made in the following manner:

Within 30 days after satisfactory delivery, installation, and receipt of invoice etc.

## **10. OTHER TERMS AND CONDITIONS**

- Note:**
1. Warranty/Guarantee and Product Origin must be mentioned clearly.
  2. Public School Hyderabad reserves the right to increase or decrease the Quantities at the time of order placement or purchase these in phases.
  3. The prices stated on the order shall be held for the period of 6 or 12 months.
  4. The buyer reserves the right to make reasonable changes at any time to the specification of goods or any other related acts. If any such change affects the price of performance of supply/services the Vendor and Buyer may negotiate an equitable adjustment to the contract, provided that the Vendor claims for adjustments in writing to the Buyer within 15 days from being notified of any change.

## **TECHNICAL SPECIFICATIONS**

### **LIST OF ITEMS WITH SPECIFICATION**

#### **LIST OF GENERAL ITEMS (Wood/Carpentry)**

<b>S/No.</b>	<b>Item Description</b>	<b>Brand/Company</b>	<b>Company/Brand/Quality</b>
1	Sheet (All Sizes)	Lasani, Al-Noor or equivalent	
2	Pilai sheet (All Sizes)	Good Quality	
3	Wood Patti (All Sizes)	Good Quality	
4	Net (12.24)	Pakistani or equivalent	
5	Silver chaadar (All Sizes)	Good Quality	
6	Solution Box	Good Quality	
7	Glue	Good Quality	
8	Jali keel (All Sizes)	Good Quality	
9	Hard Draft (All Sizes)	Good Quality	
10	Tower Bolt (All Sizes)	Good Quality	
11	Chapka kundi (All Sizes)	Good Quality	
12	Gola Patti (All Sizes)	Good Quality	
13	Nosing Gola (All Sizes)	Good Quality	
14	Keel mix (All Sizes)	Good Quality	
15	Screw (All Sizes)	Adamjee or equivalent	
16	Kabza (All Sizes)	Sitara or equivalent	
17	Formica	Good Quality	
18	Big Lock	Good Quality	
19	Small Lock	Good Quality	
20	Round Lock	Good Quality	
21	Namak para jaali	Good Quality	
22	Door Handle	Good Quality	

#### **LIST OF GENERAL ITEMS (Electric)**

<b>S/No.</b>	<b>Item Description</b>	<b>Brand/Company</b>	<b>Company/Brand/Quality</b>
1	Piano Switch	Abid or equivalent	
2	Piano Socket	Abid or equivalent	
3	Multiple universal	Abid or equivalent	
4	Universal board	Abid or equivalent	
5	Universal top	Abid or equivalent	
6	Power plug	Abid, J.K or equivalent	
7	Pwer plug board	Good Quality	
8	Power plug 3-pin top	Olympic, J.K or equivalent	
9	Teddy Switch 20.A	Abid , Pak or equivalent	
10	Teddy Socket 20.A	Good Quality	
11	Wood board	Good Quality	
12	Circuit breaker (All Sizes)	Malaysian or equivalent	
13	Tape solution	Osaka or equivalent	
14	Capacitor (All Sizes)	Fuji	
15	LED Bulb 18.W	Osaka, Philips or equivalent	
16	LED bulb 12.W	Osaka, Philips or equivalent	
17	LED tubelight 28.W	Osaka, Philips or equivalent	
18	Bell Push Button	Abid or equivalent	

S/No.	Item Description	Brand/Company	Company/Brand/Quality
19	Door Bell	Good Quality	
20	Wireless Door Bell	Good Quality	
21	PVC Frame (All Sizes)	Olympic or equivalent	
22	Holder choori+pin	Abid or equivalent	
24	Screw (All Sizes)	Adamjee or equivalent	
25	Keel (All Sizes)	Good Quality	
26	Safety breaker 20.A double poll	Japanese or equivalent	
27	Ceiling rows	Abid or equivalent	
28	Duck Patti ¾	Good Quality	
29	Wire 23.76 Copper	Million, Supreme or equivalent	
30	Wire 7.29 Copper	Million, Supreme or equivalent	
31	Wire roll 7.64	Good Quality	
32	Two pin plug	Super, Abid or equivalent	
33	LED Fox light	G-One or equivalent	
34	LED Bulb 30W	Osaka, Philips or equivalent	
35	Joint cable lux 185mm/120mm/70mm	Good Quality	
36	P.G Clip	Good Quality	
37	Fan Dimmer	Abid or equivalent	
38	China sheet switch	Good Quality	
39	Volt Meter	Good Quality	

**LIST OF GENERAL ITEMS (PLUMBING/SANITARY)**

S/No.	Item Description	Brand/Company	Company/Brand/Quality
1	Valve Plate (All sizes)	Good Quality	
2	Head Pump (All sizes)	Nageena, Rehbar or equivalent	
3	Pump Glass (All sizes)	Good Quality	
4	Gillen Nut (All sizes)	Good Quality	
5	Boki Nut (All sizes)	Good Quality	
6	Valve	Good Quality	
7	Boki (All sizes)	Almas or equivalent	
8	Fan Belt (All sizes)	Good Quality	
9	Motor Fan (All sizes)	Good Quality	
10	Head Bolt (All sizes)	Good Quality	
11	Handle Valve (All sizes)	RBS or equivalent	
12	Tee Cock (All sizes)	RBS or equivalent	
13	Concealed stop cock (All sizes)	Minhas or equivalent	
14	Bib cock (All sizes)	RBS or equivalent	
15	Waste	Good Quality	
16	Drain pipe	Good Quality	
17	Nylon connection (All sizes)	Good Quality	
18	Nylon connection mixture (All sizes)	C.P (Brass)	
19	Flush tank	Master, Golden or equivalent	
20	C.P Nipple (All sizes)	Good Quality	
21	Head (All sizes+All Groups)	Nageena, Rehbar or equivalent	
22	Gillen Bush (All sizes)	Good Quality	
23	Gillen Dori (All sizes)	Good Quality	
24	Grease	Good Quality	

<b>S/No.</b>	<b>Item Description</b>	<b>Brand/Company</b>	<b>Company/Brand/Quality</b>
25	Mobile Oil	Good Quality	
26	Pillar cock (All sizes+all types)	RBS or equivalent	
27	PPR pipe (All sizes)	Minhas or equivalent	
28	Elbow (All sizes)	Minhas, G.I or equivalent	
29	Socket (All sizes)	Minhas, G.I or equivalent	
30	Union (All sizes)	Minhas, G.I or equivalent	
31	Tee plain (All sizes)	Minhas, G.I or equivalent	
32	Tee bush (All sizes)	Minhas, G.I or equivalent	
33	Socket plain (All sizes)	Minhas, G.I or equivalent	
34	Socket bush (All sizes)	Minhas, G.I or equivalent	
35	Elbow bush (All sizes)	Minhas, G.I or equivalent	
36	Valve bush (All sizes)	Minhas, G.I or equivalent	
37	Valve socket (All sizes)	Minhas, G.I or equivalent	
38	PPR roll pipe (All sizes)	Minhas, G.I or equivalent	
39	Roll pipe (All sizes)	Good Quality	
40	Old tube	Good Quality	
41	Line clip PPR	G.I or equivalent	
42	China clip (All sizes)	Good Quality	
43	U.PVC pipe (All sizes)	Eagle or equivalent	
44	Tee (All sizes)	Eagle or equivalent	
45	Jubilee clip (All sizes)	China or equivalent	
46	Check valve U.PVC (All sizes)	Good Quality	
47	Rubber Packing (All sizes)	Good Quality	
48	Electric heater gutka PPR (All sizes)	Good Quality	
49	Valve rubber washer (All sizes)	Classic or equivalent	
50	Spring (All sizes)	Good Quality	
51	Pipe pana (All sizes)	KTC or equivalent	
52	Aari	Good Quality	
53	Aari Blade	Good Quality	
54	Suction Pump (All sizes)	Good Quality	
55	Motor Foundation (All sizes)	Good Quality	
56	Pipe cutter (All sizes)	Good Quality	
57	Pump Rod (All sizes)	Good Quality	
58	Pump Empuller (All sizes)	Good Quality	
59	Motor bearing (All sizes)	NTN or equivalent	
60	Pump bearing (All sizes)	NTN or equivalent	
61	Shaft (All sizes)	Good Quality	
62	Cam (All sizes)	Good Quality	
63	Cam rod (All sizes)	Good Quality	
64	Piston (All sizes)	Good Quality	
65	Piston pin (All sizes)	Good Quality	
66	G.I Pipe & all fitting	I.I.L or equivalent	

**LIST OF GENERAL ITEMS (PAINT)**

<b>S/No.</b>	<b>Item Description</b>	<b>Brand/Company</b>	<b>Company/Brand/Quality</b>
1	Distemper (Drum, Bucket)	Corona, Berger or equivalent	
2	Oil Paint (Drum, Bucket)	Corona, Berger or equivalent	
3	Weather sheet (Bucket)	Corona, Berger or equivalent	
4	Matt finish (Drum, Bucket)	Corona, Berger or equivalent	
5	Plaster of Paris	Good Quality	
6	Chalk (Belgium)	Good Quality	
7	Regmaal	Good Quality	
8	Kerosene oil	Good Quality	
9	Putty (Drum, Bucket)	Corona, Berger or equivalent	
10	Tower Bolt (All Sizes)	Good Quality	
11	Lime (Choona)	Good Quality	
12	Varnish	Corona, Berger or equivalent	

<b>S. No</b>	<b>Item Description</b>	<b>Brand/Quality</b>
1	Mosquito oil 2.75 ltr	Finis, Tyfon or Equivalent
2	Phenyl 2.75 ltr	Finis, Tyfon or Equivalent
3	Washing powder 380/400 gm	Bonus, Brite or Equivalent
4	Washing powder 400gm	Vim
5	Soap medium size	Lifebuoy, Safeguard or Equivalent
6	Bathroom cleaner medium size	Harpic, Domex or Equivalent
7	Room spray	Good quality
8	Tissue box	Rose Petal
9	China Lock	Good quality
10	Scouring with sponge	Brite
11	Stick Moop	Good quality
12	Lotay	Good quality
13	Broom Tinka	Good quality
14	Broom Phool	Good quality
15	Acid	Good quality
16	Moop Thread	Good quality
17	Viper	Good quality

S. No	Item Description	Brand
18	pencil Cell	Toshiba, power plus or Equivalent
19	Normal Cell	Toshiba, power plus or Equivalent
20	Mosquito spray	Mortein, Cobra or Equivalent
21	Caustic soda	Good quality
22	Dustbin	Good quality
23	WC pump	Good quality
24	Hand pump spray	Good quality
25	Sootli	Good quality
26	Nylon Rope	Good quality
27	Dust cloth	Good quality
28	PVC tape	Good quality

Note: Public School Hyderabad reserves the right to increase/ decrease the quantities at the time of order placement.

**Important Note:**

- Wherever in above list, brand name is mentioned, please read with “or equivalent “after brand name.
- Sample can be seen at Public School Hyderabad.

**i. CLARIFICATION AND AMENDMENT IN RFP DOCUMENT**

A bidder requiring any clarification of the RFP Document may so notify to contacts given below in writing or via email.

Mr. Muhammad Abbas Khawaja  
 Bursar, Public School Hyderabad  
 Mobile: 0300-3023127  
 Office: 022-9260404 022-9260408

## **AFFIDAVIT**

1. I / We hereby confirm to have read carefully the description of all items and condition of your tender and also all Special Instructions attached to the said tender enquiry. We agree to abide by all those instruction / conditions unconditionally.
2. I / We also hereby categorically confirm that quality of uniform items to be provided shall be equal or better than the approved sample(s) of the procurement committee and shall be according to the laid down instructions / conditions in the tender form.
3. I / We accept that if the required bid security is not furnished or offered and is found lacking in any respect of your tender enquiry, our offer may be rejected and not be considered at all.
4. I / We hereby confirm to adhere to the delivery procedure and period along with other requirements mentioned in the tender enquiry which would be the essence of the contract and in case of noncompliance by me / us, I / we agree un-conditionally to accept the recovery of belated damages on the supply at rate mentioned in the tender form.
5. It is certified that rates quoted in financial bid are valid up to 30.06.2022 from the date of opening of tender.
6. It is certified that our firm has not been blacklisted / debarred by any Government / Public of Private agency for participation in the procurement / tender process.
7. It is also certified that prices quoted in the financial proposal are inclusive of all taxes and I / we shall abide by all tax deductions at source as per prevailing tax rules.
8. I/We are not engaged in any corrupt fraudulent, collusive or coercive practices including but limited to applying/bidding by multiple names/companies. If any bidder is found to be involved in such practices his/her bid may be rejected and the companies in question permanently black listed.
9. I/We are not subject to a conflict of interest in respect of any school staff.

Name of Firm \_

\_\_\_\_\_

Signature of Owner\_

\_\_\_\_\_

Designation\_

\_\_\_\_\_

Stamp of Firm\_

\_\_\_\_\_

Witness Name 1: \_\_\_\_\_ Witness Name 1: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Full Address: \_\_\_\_\_ Full Address: \_\_\_\_\_

Dated: \_\_\_\_\_ Dated: \_\_\_\_\_

## **Integrity Pact**

### **DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.**

Contract Number: \_\_\_\_\_ Dated: \_\_\_\_\_  
Contract Value: \_\_\_\_\_ Contract Title \_\_\_\_\_

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, [Name of Supplier/Contractor/Consultant] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, [Name of Supplier/Contractor/Consultant] agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Name of Supplier/Contractor/Consultant] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

Procuring Agency

Supplier/Contractor/Consultant



## **DRAFT AGREEMENT**

**THIS AGREEMENT** is made on date \_\_\_ between:

M/s \_\_\_\_\_ (**vendor name**) having presently its office at \_\_\_\_\_ (vendor's address) (hereinafter referred to as the "Vendor" which expression shall unless repugnant to the context so deemed to mean and include his heirs, general representatives and assigns) of the one part,

**AND**

**PUBLIC SCHOOL HYDERABAD (CLIENT)**, a chartered institute established under the laws of Pakistan, and having its head office at Unit No: 03, Latifabad, Hyderabad (hereinafter referred to as the "Client" which expression shall where the context so requires or permits include its successors and assigns) of the other part. Hereinafter collectively referred to as the "**Parties**";

WHEREAS the Vendor is in the business of awarded work along with fittings and fixtures (hereinafter referred to as "business set up"),

***AND WHEREAS** the Client is in the service of providing quality education and is desirous to get awarded products/works/services as per details given in Bill of Quantity (BOQ)/purchase / work order along with quality, economy and value for money.*

AND WHEREAS the Vendor has agreed to provide the Products /Works/Services to the Client on the terms and Conditions contained in this Agreement and in the tender document issued for this task.

### **NOW THIS AGREEMENT WITNESSES AS FOLLOWS:**

1. The agreement will be valid for a period commencing from \_\_\_\_\_ and ending on completion of Warranty/Guarantee period.
2. As per this agreement "Client" may give an advance as mentioned in the payment terms and conditions ("Advance") to Vendor against Bank Guarantee for the advance equivalent amount in rare cases if agreed by the client.
3. Vendor will start the work immediately of Sign of this agreement or from receipt of Purchase Order whichever comes first, otherwise client will claim for advance repayment from bank against bank guarantee. Vendor will complete the work within specified time communicated through emails & handover and obtain the satisfactory completion certificate from the client.
4. All payments to be made by the Client to the Vendor under this agreement shall be subject to deduction of all prevailing taxes, duties, charges, liquidated damages etc and as per terms and conditions mentioned in this agreement.

5. The Vendor shall pay and discharge at all times during the period all assessments, taxes, penalties, fines and charges of every description including tests charges etc. which are now or may at any time hereafter during the period, be assessed, imposed or charged upon the Vendor by Public School Hyderabad, any Local, Provincial or Federal Government Agency, Department or Authority.
6. One calendar month notice in writing shall be given by either party to terminate this agreement earlier than the expiry of the period. In case of an early termination under this clause, the Vendor undertakes to refund the advance paid for the agreement immediately on demand along with any penalty imposed by the client against provision of Bank Guarantee submitted by Vendor.
7. Vendor shall exercise reasonable care and diligence to prevent any actions or conditions, which could result in a conflict with CLIENT's best interests. This obligation shall apply to the activities of the employees and agents of Vendor in their relations with the employees and their families, of CLIENT's vendors and third parties arising from this agreement and accomplishing services hereunder. Vendor's efforts shall include, but not be limited to establishing precautions to prevent its employees or agents from making, receiving, providing or offering substantial gifts, entertainment, payments, loans or other consideration for the purpose of influencing individuals to act contrary to CLIENT best interest.

## **8. Dispute Resolution**

- a. Any dispute or difference arising out of or in connection with this Agreement, or the implementation of any of the provisions hereof which cannot be settled amicably, shall be referred to arbitration under the provision of the Pakistan Arbitration Act, 1940 as amended or substituted from time to time, of two arbitrators, one to be nominated by CLIENT and the other by Vendor and the two arbitrators shall appoint an umpire before entering upon the reference. The unanimous decision of the two arbitrators, or, in the case of difference between them, the decision of the umpire, will be final and binding on the parties. The venue of the arbitration proceedings shall be Hyderabad, Pakistan. Notwithstanding the reference of any dispute to arbitration, CLIENT and Vendor shall be obliged to fulfill their respective obligations under this Agreement.
  - b. Subject to the above, should any recourse to Courts of Law become necessary, the parties hereto submit to the jurisdiction of the Courts of law at Hyderabad, Pakistan which courts shall have exclusive jurisdiction to settle any claims and/or dispute arising out of this Agreement or any acts done in pursuance thereof regardless of the location or place of business of parties hereto. However, CLIENT may at its own option also proceed against Vendor in the court of law for any claims it may have.
  - c. Notwithstanding any disagreement, dispute, protest, request for arbitration, or arbitration proceeding arising out of or in connection with this Agreement or its performance, at all times, Vendor shall proceed with the Services, unless CLIENT agrees otherwise in writing.
9. This agreement can be amended at any time during the subsistence/continuance/ period of the agreement, subject to mutual consent and the terms and conditions then agreed upon between the Parties.
  10. The Vendor hereby warrants that the terms of the agreement has been read to him and understood by him.

11. The vendor shall conduct his business in a professional ethical manner. The vendor shall be responsible for compliance with all laws, rules and regulations for the time being in force on its own behalf and with regard to his employees.
12. Nothing in this agreement shall be deemed to create an agency or an employer/employee relationship between the vendor (his employees) and the client. The vendor shall at all times remain solely responsible for all responsibilities and liabilities whatsoever with regard to his employees.
13. Vendor shall hold in strict confidence any information provided by CLIENT to Vendor to perform the Services and stated by CLIENT to be confidential information. Such information shall be given to employees of Vendor strictly as needed to discharge their responsibilities in respect of the performance of the Services by Vendor. CLIENT may require employees of Vendor to sign a separate secrecy agreement to protect its interests in such confidential information. Vendor shall be liable for disclosures of any such information, which is not in accordance with the provisions of this Agreement or with the prior written approval of CLIENT.
14. The vendor agrees to indemnify and keep indemnified the client against all claims, damages, costs, expenses and/or liabilities which arise due to any direct or indirect act or omission either by the vendor or his employees/representatives.
15. The Vendor indemnify Public School Hyderabad against all third-party claims of infringement of patent, trade mark industrial design rights arising from use of the goods or any part thereof in Pakistan.
16. Public School Hyderabad or its representative shall have the right to inspect and/or to test the equipment to confirm their conformity to the contract/agreement specifications. The Technical Specifications shall specify what inspections and tests Public School Hyderabad requires and where they are to be conducted. Public School Hyderabad shall notify the Vendor, in writing, of the identity of any representatives entrusted for this purpose.
17. Problem reporting procedure and fault response time in hours for fault rectification, escalation procedures with respect to response or turnaround time in hours.
18. An effort by a Vendor to influence Public School Hyderabad, directly or indirectly THROUGH UNFAIR MEANS may result in the termination of the agreement and vendor black listing for any future tender of Public School Hyderabad.
19. The value of agreement will be firm for the entire period of Contract for the scope of work defined in the agreement. The agreement amount includes all applicable taxes.

## **20. SERVICE REQUIREMENTS**

Following are the minimum requirements which the vendor/vendor for the equipment:

21. The Vendor must ensure that the work assignment is done as per requirement of the client

and must ensure timely delivery with accuracy, secrecy, confidentiality, and quality at all stages from beginning to end of the assigned work.

## **22. DELIVERY & INSTALLATION**

Delivery and Installation should be at the Sites/Locations at the risk and cost of vendor.

Delivery period will be as communicated to the vendor by client.

## **23. WARRANTY, MAINTENANCE AND ASSURANCE**

The Vendors shall warrant that the assigned work will be done as per timelines given by the client with accuracy, secrecy, confidentiality, and quality at all stages from beginning to end of the assigned work.

## **24. SERVICES**

Public School Hyderabad shall promptly notify the supplier in writing of any claims arising under this warranty and the Vendor/Supplier will repair/replace the defective stores at reasonable speed but within the specified period and time & without any additional cost.

## **25. LIQUIDATED DAMAGES / PENALTIES FOR VIOLATIONS.**

Public School Hyderabad may cancel the purchase order/ work order and may impose penalty as liquidating damages up to 10% of the contract/purchase order where it deems fit in case of violations by vendor in case of delay in delivery/completion of the ordered items/works/services or supply of substandard/ inferior quality items/works/services.

## **26. FORCE MAJEURE**

Vendor will not be considered to be in default in the execution of their contractual obligations or any of them to the extent that the execution of such obligations or any of them is delayed or omitted by cause of Force Majeure. The term Force Majeure employed herein shall mean acts of public enemy, wars (whether declared or not) invasion, hostilities, revolution, epidemics, riots, fires, floods, earth quake, and other causes similar in kind to those herein mentioned, not under the control of either party, which makes the performance of this agreement unfeasible and which by the exercise of due diligence the party seeking excuse from performance is unable to overcome.

## **27. TERMS OF PAYMENT**

Payment of contract price shall be made in the following manner. Payment will be made as agreed.

28. Following Documents will be part of this agreement and will be bounding on the vendor.  
Tender Notice, Tender Documents issued, Technical & Commercial Proposal submitted  
by the vendor and agreed by the Client, Purchase Orders, Emails by the client to the  
vendor etc.

29. Above conditions are General Conditions, Actual Agreement will have some more Work  
specific conditions.

30. ***IN WITNESS WHEREOF*** the Vendor and Client have signed this Agreement at Sukkur  
on the day, month and year first above mentioned, in the presence of the following  
witnesses:

**Vendor:** \_\_\_\_\_

**Client:** For and behalf of  
Public School Hyderabad

Name: \_\_\_\_\_

Name: \_\_\_\_\_

CNIC #: \_\_\_\_\_

CNIC #: \_\_\_\_\_

Address: \_\_\_\_\_

**Witnesses:**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Annex-“C”

**FINANCIAL PROPOSAL FOR THE PROCUREMENT OF GENERAL ITEMS FOR  
PUBLIC SCHOOL HYDERABAD (FINANCIAL YEAR 2021-2022)**

1. All general items are to be supplied according to the laid down conditions, instructions and procedures given in the tender form.
2. Single rate should be provided for each item.
3. Quality of the supplied items should be equal or better than the approved sample(s) of the purchase committee.
4. Purchase Order(s) will be issued against the required quantity (ies) when required during the contract period and invoices will be paid against actual quantities ordered by the Purchaser and supplied by the supplier.

**LIST OF ITEMS WITH SPECIFICATION**

**LIST OF GENERAL ITEMS (Wood/Carpentry)**

S/No.	Item Description	Brand/Company	Unit	Rate
1	Sheet (All Sizes)	Lasani, Al-Noor or equivalent		
2	Pilai sheet (All Sizes)	Good Quality		
3	Wood Patti (All Sizes)	Good Quality		
4	Net (12.24)	Pakistani or equivalent		
5	Silver chaadar (All Sizes)	Good Quality		
6	Solution Box	Good Quality		
7	Glue	Good Quality		
8	Jali keel (All Sizes)	Good Quality		
9	Hard Draft (All Sizes)	Good Quality		
10	Tower Bolt (All Sizes)	Good Quality		
11	Chapka kundi (All Sizes)	Good Quality		
12	Gola Patti (All Sizes)	Good Quality		
13	Nosing Gola (All Sizes)	Good Quality		
14	Keel mix (All Sizes)	Good Quality		
15	Screw (All Sizes)	Adamjee or equivalent		
16	Kabza (All Sizes)	Sitara or equivalent		
17	Formica	Good Quality		
18	Big Lock	Good Quality		
19	Small Lock	Good Quality		
20	Round Lock	Good Quality		
21	Namak para jaali	Good Quality		
22	Door Handle	Good Quality		

**LIST OF GENERAL ITEMS (Electric)**

S/No.	Item Description	Brand/Company	Unit	Rate
1	Piano Switch	Abid or equivalent		
2	Piano Socket	Abid or equivalent		
3	Multiple universal	Abid or equivalent		
4	Universal board	Abid or equivalent		
5	Universal top	Abid or equivalent		
6	Power plug	Abid, J.K or equivalent		
7	Pwer plug board	Good Quality		

S/No.	Item Description	Brand/Company	Unit	Rate
8	Power plug 3-pin top	Olympic, J.K or equivalent		
9	Teddy Switch 20.A	Abid , Pak or equivalent		
10	Teddy Socket 20.A	Good Quality		
11	Wood board	Good Quality		
12	Circuit breaker (All Sizes)	Malaysian or equivalent		
13	Tape solution	Osaka or equivalent		
14	Capacitor (All Sizes)	Fuji		
15	LED Bulb 18.W	Osaka, Philips or equivalent		
16	LED bulb 12.W	Osaka, Philips or equivalent		
17	LED tubelight 28.W	Osaka, Philips or equivalent		
18	Bell Push Button	Abid or equivalent		
19	Door Bell	Good Quality		
20	Wireless Door Bell	Good Quality		
21	PVC Frame (All Sizes)	Olympic or equivalent		
22	Holder choori+pin	Abid or equivalent		
24	Screw (All Sizes)	Adamjee or equivalent		
25	Keel (All Sizes)	Good Quality		
26	Safety breaker 20.A double poll	Japanese or equivalent		
27	Ceiling rows	Abid or equivalent		
28	Duck Patti ¾	Good Quality		
29	Wire 23.76 Copper	Million, Supreme or equivalent		
30	Wire 7.29 Copper	Million, Supreme or equivalent		
31	Wire roll 7.64	Good Quality		
32	Two pin plug	Super, Abid or equivalent		
33	LED Fox light	G-One or equivalent		
34	LED Bulb 30W	Osaka, Philips or equivalent		
35	Joint cable lux 185mm/120mm/70mm	Good Quality		
36	P.G Clip	Good Quality		
37	Fan Dimmer	Abid or equivalent		
38	China sheet switch	Good Quality		
39	Volt Meter	Good Quality		

**LIST OF GENERAL ITEMS (PLUMBING/SANITARY)**

S/No.	Item Description	Brand/Company	Unit	Rate
1	Valve Plate (All sizes)	Good Quality		
2	Head Pump (All sizes)	Nageena, Rehbar or equivalent		
3	Pump Glass (All sizes)	Good Quality		
4	Gillen Nut (All sizes)	Good Quality		
5	Boki Nut (All sizes)	Good Quality		
6	Valve	Good Quality		
7	Boki (All sizes)	Almas or equivalent		
8	Fan Belt (All sizes)	Good Quality		
9	Motor Fan (All sizes)	Good Quality		
10	Head Bolt (All sizes)	Good Quality		
11	Handle Valve (All sizes)	RBS or equivalent		
12	Tee Cock (All sizes)	RBS or equivalent		
13	Concealed stop cock (All sizes)	Minhas or equivalent		
14	Bib cock (All sizes)	RBS or equivalent		
15	Waste	Good Quality		
16	Drain pipe	Good Quality		

S/No.	Item Description	Brand/Company	Unit	Rate
17	Nylon connection (All sizes)	Good Quality		
18	Nylon connection mixture (All sizes)	C.P (Brass)		
19	Flush tank	Master, Golden or equivalent		
20	C.P Nipple (All sizes)	Good Quality		
21	Head (All sizes+All Groups)	Nageena, Rehbar or equivalent		
22	Gillen Bush (All sizes)	Good Quality		
23	Gillen Dori (All sizes)	Good Quality		
24	Grease	Good Quality		
25	Mobile Oil	Good Quality		
26	Pillar cock (All sizes+all types)	RBS or equivalent		
27	PPR pipe (All sizes)	Minhas or equivalent		
28	Elbow (All sizes)	Minhas, G.I or equivalent		
29	Socket (All sizes)	Minhas, G.I or equivalent		
30	Union (All sizes)	Minhas, G.I or equivalent		
31	Tee plain (All sizes)	Minhas, G.I or equivalent		
32	Tee bush (All sizes)	Minhas, G.I or equivalent		
33	Socket plain (All sizes)	Minhas, G.I or equivalent		
34	Socket bush (All sizes)	Minhas, G.I or equivalent		
35	Elbow bush (All sizes)	Minhas, G.I or equivalent		
36	Valve bush (All sizes)	Minhas, G.I or equivalent		
37	Valve socket (All sizes)	Minhas, G.I or equivalent		
38	PPR roll pipe (All sizes)	Minhas, G.I or equivalent		
39	Roll pipe (All sizes)	Good Quality		
40	Old tube	Good Quality		
41	Line clip PPR	G.I or equivalent		
42	China clip (All sizes)	Good Quality		
43	U.PVC pipe (All sizes)	Eagle or equivalent		
44	Tee (All sizes)	Eagle or equivalent		
45	Jubilee clip (All sizes)	China or equivalent		
46	Check valve U.PVC (All sizes)	Good Quality		
47	Rubber Packing (All sizes)	Good Quality		
48	Electric heater gutka PPR (All sizes)	Good Quality		
49	Valve rubber washer (All sizes)	Classic or equivalent		
50	Spring (All sizes)	Good Quality		
51	Pipe pana (All sizes)	KTC or equivalent		
52	Aari	Good Quality		
53	Aari Blade	Good Quality		
54	Suction Pump (All sizes)	Good Quality		
55	Motor Foundation (All sizes)	Good Quality		
56	Pipe cutter (All sizes)	Good Quality		
57	Pump Rod (All sizes)	Good Quality		
58	Pump Empuller (All sizes)	Good Quality		
59	Motor bearing (All sizes)	NTN or equivalent		
60	Pump bearing (All sizes)	NTN or equivalent		
61	Shaft (All sizes)	Good Quality		
62	Cam (All sizes)	Good Quality		
63	Cam rod (All sizes)	Good Quality		
64	Piston (All sizes)	Good Quality		
65	Piston pin (All sizes)	Good Quality		
66	G.I Pipe & all fitting	I.I.L or equivalent		



**LIST OF GENERAL ITEMS (PAINT)**

S/No.	Item Description	Brand/Company	Unit	Rate
1	Distemper (Drum, Bucket)	Corona, Berger or equivalent		
2	Oil Paint (Drum, Bucket)	Corona, Berger or equivalent		
3	Weather sheet (Bucket)	Corona, Berger or equivalent		
4	Matt finish (Drum, Bucket)	Corona, Berger or equivalent		
5	Plaster of Paris	Good Quality		
6	Chalk (Belgium)	Good Quality		
7	Regmaal	Good Quality		
8	Kerosene oil	Good Quality		
9	Putty (Drum, Bucket)	Corona, Berger or equivalent		
10	Tower Bolt (All Sizes)	Good Quality		
11	Lime (Choonaa)	Good Quality		
12	Varnish	Corona, Berger or equivalent		

**List of Janitorial Items**

S. No	Item Description	Brand	Quantity	Rate
1	Mosquito oil 2.75 ltr	Finis, Tyfon or Equivalent		
2	Phenyl 2.75 ltr	Finis, Tyfon or Equivalent		
3	Washing powder 380/400 gm	Bonus, Brite or Equivalent		
4	Washing powder 400gm	Vim		
5	Soap medium size	Lifebuoy, Safeguard or Equivalent		
6	Bathroom cleaner medium size	Harpic, Domex or Equivalent		
7	Room spray	Good quality		
8	Tissue box	Rose Petal		
9	China Lock	Good quality		
10	Scouring with sponge	Brite		
11	Stick Moop	Good quality		
12	Lotay	Good quality		
13	Broom Tinka	Good quality		
14	Broom Phool	Good quality		
15	Acid	Good quality		
16	Moop Thread	Good quality		
17	Viper	Good quality		

S. No	Item Description	Brand	Quantity	Rate
18	pencil Cell	Toshiba, power plus or Equivalent		
19	Normal Cell	Toshiba, power plus or Equivalent		
20	Mosquito spray	Mortein, Cobra or Equivalent		
21	Caustic soda	Good quality		
22	Dustbin	Good quality		
23	WC pump	Good quality		
24	Hand pump spray	Good quality		
25	Sootli	Good quality		
26	Nylon Rope	Good quality		
27	Dust cloth	Good quality		
28	PVC tape	Good quality		

Name of Firm \_

Signature of Owner\_

Stamp of Firm\_